

Meeting Minutes

Confluence Early Childhood Development Service District Board Meeting

Date: December 12, 2025

Time: 3:52 PM

Location: Colorado Mountain College, 1402 Blake Avenue, Glenwood Springs, CO 81601, Room 209

Attendees: Board Members: Amy Shipley, Paul Stanley, Adley Larimer, Carolynne “Carly” Kraemer, Stefan Reveal.

Consultants: Richard Peterson-Cremer, Jacob Carl, Angelique Petterson, Karp Neu Hanlon, P.C.; Nate Bruggeman, Recht Kornfeld P.C.

Public: Valerie Carlin, Aspen Community Foundation; Rob Stein, Public.

1. Call to Order

The inaugural meeting of the Confluence Early Childhood Development Service District Board was called to order by Richard Peterson-Cremer, an attorney assisting with the district’s transition and initial setup.

2. Oath of Office

Angelique P. Petterson, a paralegal, administered the oath of office to the board members. Each member repeated the oath and signed the necessary documents, which were notarized by Ms. Petterson.

3. Introductions

Each board member introduced themselves, providing their name, district, and relevant background:

- **Stefan Reveal (Seat 5):** Chair of Kids First for 7-8 years, finance background as banker.
- **Carolynne “Carly” Kraemer (Seat 4):** Parent, experience on preschool boards and accountability committees.
- **Amy Shipley (Seat 1):** Director of Basalt Library, 20 years of experience with special district boards.
- **Adley Larimer (Seat 3):** Stay-at-home mom, former early childhood coach with Early Childhood Network.
- **Paul Stanley (Seat 2):** Youth Services Coordinator with Garfield County Libraries, experience in education and early literacy.

4. Election of Officers

The board elected the following officers:

- **Chair:** Carolynne “Carly” Kraemer (self-nominated, second by Director Shipley, motion approved unanimously).
- **Vice Chair:** Adley Larimer (self-nominated, second by Director Kraemer, motion approved unanimously).
- **Secretary:** Amy Shipley (self-nominated, second by Director Reveal, motion approved unanimously).

- **Treasurer:** Stefan Reveal (self-nominated, second by Director Shipley, motion approved unanimously).

5. Public Comment

Rob Stein, a community member, expressed gratitude to the board for their service and emphasized the importance of community engagement and strategic planning for the district's success.

6. History of Confluence Special District

Valerie Carlin with the Aspen Community Foundation gave a brief background history on the formation of the district, the coalition behind the formation, and resources for the Board.

7. Legal Update

Nate Bruggeman provided an overview of the district's formation process, including public hearings, court orders, and election results. He confirmed that the district is now officially established, with the court's order recorded in the relevant counties. Upcoming steps include filing with the Department of Local Affairs (DOLA) and implementing the approved sales tax.

Richard Peterson-Cremer gave a brief training on open meetings and open records laws.

8. Resolutions

The board reviewed and approved the following resolutions:

- **Resolution 2025-01:** Engaging the law firm of Karp Neu Hanlon for legal representation.
 - i. Motion to approve made by Director Kraemer.
 - ii. Second by Director Stanley.
 - iii. Approved unanimously.
- **Resolution 2025-02:** Implementing the District's sales and use tax, effective January 1, 2026.
 - i. Motion to approve made by Director Shipley.
 - ii. Second by Director Stanley.
 - iii. Approved unanimously.
- **Resolution 2025-03:** Approving agreements with the Department of Revenue for tax collection.
 - i. Motion to approve made by Director Kraemer.
 - ii. Second by Director Shipley.
 - iii. Approved unanimously.
- **Resolution 2025-04:** Receiving the proposed budget and setting a budget hearing for December 23, 2025, at 10:00 AM (virtual meeting).
 - i. Motion to approve made by Director Shipley.
 - ii. Second by Director Reveal.
 - iii. Approved unanimously.
- **Resolution 2025-05:** Joining the Special Districts Association of Colorado.
 - i. Motion to approve made by Director Kraemer.

- ii. Second by Director Larimer.
 - iii. Approved unanimously.
- **Resolution 2025-06:** Authorizing the procurement of insurance through the Special Districts Liability Pool.
 - i. Motion to approve made by Director Shipley.
 - ii. Second by Director Kraemer.
 - iii. Approved unanimously.
- **Resolution 2025-07:** Designating the District's website (confluencedistrict.org) as the official posting location for public notices.
 - i. Motion to approve made by Director Kraemer.
 - ii. Second by Director Shipley.
 - iii. Approved unanimously.
- **Resolution 2025-08:** Setting regular board meetings for the second Thursday of each month at 9:30 AM, at Colorado Mountain College, 1402 Blake Avenue, Glenwood Springs, CO 81601, with the specific room number to be determined later.
 - i. Motion to approve made by Director Kraemer.
 - ii. Second by Director Larimer.
 - iii. Approved unanimously.
- **Resolution 2025-09:** Approving the district's transparency notice, including board member information and contact details.
 - i. Motion to approve made by Director Kraemer.
 - ii. Second by Director Stanley.
 - iii. Approved unanimously.
- Motion by Director Shipley, second by Director Larimer to opening a bank account at ANB Bank, with Carolynne "Carly" Kraemer and Adley Larimer designated as signatories.

9. Future Business

The board discussed the following items for future consideration:

- Affirming director districts as required by the service plan.
- Securing accounting services for the district.
- Drafting and adopting bylaws to govern board operations.
- Developing a training calendar for board members.

10. Adjournment

The meeting was adjourned by motion at approximately 10:30 AM.