MEETING MINUTES

Confluence Early Childhood Development Service District Special Board Meeting

Date: December 23, 2025

Time: 10:00 AM

Location: Virtual Meeting

Attendees:

Board Members: Amy Shipley, Paul Stanley, Adley Larimer, Carolyn "Carly" Kraemer, Stefan Reveal.

Consultants: Richard Peterson-Cremer, Jacob Carl, Karp Neu Hanlon, P.C., Jon Erickson, Marchetti and Weaver.

1. Call to Order and Roll Call

The special meeting for budget hearing was called to order by Chair Kraemer at 10:00Am. Legal Counsel Richard Peterson-Cremer conducted roll call to confirm all Board members had audio. All five Board members were present, establishing a quorum.

2. Public Comment

Chair Kraemer invited public comments on matters not on the agenda. No public comment was received on non-agenda items.

3. Resolutions

a. The Board reviewed and approved the following resolutions:

i. **Resolution 2025-10:** Adopting the Budget

(1) Motion to approve made by Director Kraemer.

(2) Second by Director Stanley.

(3) Approved unanimously.

ii. **Resolution 2025-11:** Approving the indenture for COLOTRUST.

(1) Motion to approve made by Director Kraemer.

(2) Second by Director Shipley

(3) Approved unanimously.

iii. **Resolution 2025-12:** Appointing an official custodian for the District.

(1) Motion to approve made by Director Kraemer.

(2) Second by Director Reveal.

(3) Approved unanimously.

iv. **Resolution 2025-13:** Approving engagement with Marchetti and Weaver,

(1) Motion to approve made by Director Kraemer.

(2) Second by Director Shipley.

(3) Approved unanimously

4. Aspen Community Foundation Recommendations

Chair Kraemer introduced recommendations prepared by Aspen Community Foundation for the Board's consideration. Peterson-Cremer noted that insurance quotes had been received from the Special Districts Liability Pool for $13,358.

Valerie Carlin presented the recommendations, which include meeting with strategic consultants, reviewing the Service Plan in detail, and determining the need for a project management consultant to serve as interim staff. The recommendations outline skill sets and budget considerations for a contractor position to help manage workflow and implementation.

5. Future Business

a. The Board identified the following items for future consideration:

i. Reviewing the Service Plan with original consultants

ii. Development of consultant Scope of Work

iii. Preparation of grant request for startup funding

iv. Executive director hiring process planning

6. Adjournment

The meeting was adjourned at approximately 10:47 AM.