Meeting Minutes
Confluence Early Childhood Development Service District Special Meeting
Date: February 12, 2026
Time: 9:30AM
Location: Colorado Mountain College, 1402 Blake Avenue, Glenwood Springs, CO 81601, Room 209

Attending Board Members: Carly Kraemer, Amy Shipley, Stefan Reveal, Adley Larimer.

Absent Board Members: Paul Stanley

Consultants: Richard-Peterson Cremer, Karp Neu Hanlon PC, Jon Erickson, Marchetti & Weaver

1. **Call to order**

   a. Director Kraemer called the meeting to order

2. **Roll call**

   a. Director Kraemer performed roll call. All board members were present, except Director Stanley who had a pre-planned absence

3. **Approval of minutes of the previous meeting**

   a. Approval of December 23, 2025 meeting minutes

      i. Motion to approve made by Director Kraemer

      ii. Second made by Director Larimer

      iii. Approved unanimously

   b. Approval of January 8, 2026 meeting minutes

      i. Motion to approve made by Director Shipley

      ii. Second made by Director Larimer

      iii. Approved unanimously

4. **Public comment on matters that are not on the agenda (limited to 3 minutes each)**

   a. Valerie Carlin inquired about the method which should be used to submit questions to the Board regarding the grant request to Aspen Community Foundation.

5. **Presentations**

   a. Presentation of the Service Plan – Cody Belzley, Lynea Hansen and Nate Bruggeman

   i. The Board received a presentation regarding the Service Plan, including background on special districts, Title 32 governance, the Service Plan's intended flexibility, funding priorities, and the criteria used by county commissioners in approving the district.

6. New business

 a. Bill Pay

   i. Regarding invoice for legal services and invoice for election costs from Eagle County for the November 2025 election. The Board also amended the bill to add costs associated with insurance for the District.

   ii. Motion to approve made by Director Shipley

   iii. Second by Director Reveal

   iv. Approved unanimously

 b. Resolutions

   i. Resolution 2026-04 – Receipt and Adoption of the FY25 Budget

    1. Motion to approve made by Director Kraemer

    2. Second by Director Reveal

    3. Approved unanimously

   ii. Resolution 2026-05 – Authorizing Opening a Bank Account

    1. The Board chose to open a bank account for the District at First Bank.

    2. Motion to approve made by Director Kraemer

    3. Second by Director Larimer

    4. Approved unanimously

   iii. Resolution 2026-06 – Approving Bylaws of the District

    1. Motion to approve made by Director Kraemer

    2. Second by Director Shipley

    3. Approved unanimously

 c. Approval of Meeting Norms for the Board

   i. Motion to approve made by Director Kraemer

   ii. Second by Director Larimer

   iii. Approved unanimously

     d. Discussion of RFP Process

         i. Richard Peterson-Cremer provided an update on the RFP Process and applications which have been submitted for the position of Transitional Executive Consultant

     e. Board Training on Legal Matters and Liability – Richard Peterson-Cremer, Karp Neu Hanlon P.C.

         i. The Board received a legal training presentation covering applicable Colorado statutory frameworks including: open records, open meetings, executive sessions, ethics/conflicts, and sources of liability and insurance

7. **Future business**

     a. The Board discussed potential participation in a voter-approved children's fund community of practice and potential outreach to peer jurisdictions and organizations

     b. The Board discussed a request to receive a future training/presentation from members/leaders of the CC Coalition and coordination through Maggie Tiscornia with input from Valerie Carlin and Stacy Petty

     c. The Board discussed community communications, directing inquiries to the general email and website, and avoiding reply all communications among a quorum

8. **Adjournment**

     a. A motion to adjourn was made by Director Kraemer

     b. Second by Director Larimer

     c. Approved unanimously